

### EXTRA CURRICULAR SCHOOL CLUBS

As the term develops, letters from the office will alert pupils regarding any after school clubs available to them. Should there be a large demand then age related criteria or a draw of names will occur. This may mean that your child(ren) will not receive a place at the term's club. However we have a great array of clubs which will benefit your children over the seven years. (If a club is under subscribed the tradition is to offer it to younger children. Therefore it is not always possible for all pupils to start the club on its first date). We have noticed that Junior pupils tend to respond better to clubs at the end of the day but we do trial opportunities for our Infant children.



### Buildings Update

To maintain the high standards we all expect at Green Meadow, Mr Rose (and his team) worked tirelessly throughout the Summer break. Several projects were undertaken including the redecoration of all the classrooms, structure work to the Annexe building, an upgrade to the CCTV monitoring system and new pupil benches around the site's trees. Thank you to all members of staff involved with our school development.

### Site Security

The school site gates will be closed from 4.45 p.m. after extra curricular clubs have finished. Please do not attempt to drive onto the school site when collecting children from after school curriculum clubs as pupils' safety is a priority.

### CCTV 24 hr Monitoring

The CCTV system has been digitally upgraded. Images are being recorded over each 24 hours and monitored for the purpose of crime prevention, public safety and safeguarding. They will only be viewed if an incident occurs.



### VALUABLE ITEMS

May we remind parents that under no circumstances should any valuable items be brought into school. The school cannot take responsibility for any item that is either lost, damaged or stolen. The safest thing to do is not bring any such items into school. A guiding principle must be "Will I be upset if something happens to this item?" If the answer is "yes" then please leave it at home.

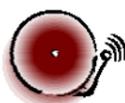


### YEAR 6 LEAVERS

The Local Authority have informed us that all preference forms need to be completed online before 31st October 2014. You can access the site on : [www.secondarysubmissionform@birmingham.gov.uk](http://www.secondarysubmissionform@birmingham.gov.uk). The main advantages of this option are cited as being ease of use, a 24/7 facility and you are emailed school allocations at a later date before they are mailed out by letter.

### Fire Drill Procedures

Last year we successfully practised both our Fire Drill and critical incident procedures. If you arrive on site with your child(ren) and the front office Reception Area door is wide open it means that a drill is in progress. A sign will also be displayed. If this happens then please walk back to the main gates and wait there with your child until the office staff are back inside school. Thank you.



### E-SAFETY

Here at Green meadow we take e-safety very seriously. Our policy is underpinned with regular assemblies and class discussions with pupils, outlining how we keep them safe and how they can help. We subscribe to the local authorities 'filtering' system to support us in this matter. Children use the internet in a variety of ways at home and we would encourage you to always monitor your child(ren)'s use of the computer especially when using social networking, You Tube and games. Please find enclosed a copy of our 'Keep Safe Online' leaflet.

### DATES FOR YOUR DIARY

Please find a list of dates relevant to the Autumn Term 2014 enclosed in this newsletter. Please retain this sheet for your information.

*Thank you for your continued support and encouragement.*

**H. Setchell**  
**HEADTEACHER**



[www.greenmeadowprimary.com](http://www.greenmeadowprimary.com)  
[enquiry@greenmeadow.bham.sch.uk](mailto:enquiry@greenmeadow.bham.sch.uk)

## GREEN MEADOW PRIMARY SCHOOL

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Tel: 0121 475 4505 Fax: 0121 476 8254  
Miss H. Setchell BEd (Hons), Head Teacher

01/14-15 8th September 2014

# PARENTS' NEWSLETTER

Dear Parents,

### Our School Mission Statement

**"At Green Meadow we provide a nurturing learning environment that develops children's self confidence and empowers them to reach their personal and educational potential."**

Welcome back to what we hope will be another exciting year at Green Meadow School. We want to make this year as successful as previous years have been and our continued aim is to improve on our high standards across all of school life. To do this we will have to carry on challenging each other, our pupils and, at times, some parents to ensure that we share the same aspirations and expectations. Please continue to support us as a school community.

### NEWCOMERS TO GREEN MEADOW

It has been another great start to the new year and all the children and staff have settled well. A special welcome to Miss Spencer (Reception Teacher), Mrs Lightfoot (4L), Miss Sloan (6S), Miss Williams (Yr 3 Teaching Assistant) and Mrs White (a SEND Teaching Assistant). Miss Osman, Mr Tamleo, and Mr Stevens are our school sports coaches. Mrs Venables teaches Junior French each week and Mrs Willetts teaches specialist music lessons in the Infant Department. We trust that all of those new (and returning) to school will enjoy their time here and thrive in our school community.

### UNIFORM / DRESS CODE

Thank you for sending the children into school looking so immaculate in their uniforms. They all look so distinctively smart, and are a credit to you all. In an effort to minimize the amount of lost property **we do ask that all items of clothing are clearly marked with your child's name.** If any items are lost, this simple strategy allows us to return such items to their owner. May I also remind parents that no jewellery (rings, earrings, bracelets etc.) or nail varnish is allowed in school. Whilst stud earrings are reluctantly allowed, they MUST be removed for P.E. lessons and school assumes no responsibility for these items. Please note that the school dress code (as agreed by the Governing Body) insists on **SENSIBLE SCHOOL SHOES.** Black trainers are **NOT** shoes and cannot be worn as a replacement for them. Due to the layout of the building the junior girls need to ensure that heels are of an appropriate height (no higher than 5cm/2 inches preferably lower). Children can wear jogging trousers and a tracksuit top for outdoor PE in winter months. (This doesn't have to be different jogging items from the outdoor learning kit). We actively encourage the Y1 -6 children to bring trainers or spare pumps to school to wear at lunchtimes so that they can use the spaces and equipment e.g. Trimtrack and climbing frame. Please ensure that your child's dress code conforms with these guidelines and are appropriate to wear when using outdoor equipment. Thank you for your co-operation.



### ASSEMBLIES

The children and staff work very hard to provide a very high standard in our Assemblies. These occasions provide for a communal experience so we invite any family members to join us on Tuesday (Juniors) or Friday (Infants) mornings at 9.00 a.m. We asked for parental support last year in not leaving before the end of the assembly as this was very disruptive to the event. This proved to be generally successful and we would like this practice to continue. **If you have to leave early then I would be grateful if you contact me beforehand and we will designate a place near the door so as to minimise any disruption.** This will only be done on a limited basis as we expect parents to stay. **It would also be appreciated if ALL mobile phones are switched off during these events.** Please join me for a tea/coffee after both parental assemblies as this is a great opportunity to continue developing a parental focus group. Thank you for your support in this matter.



### SCHOOL CHRISTMAS PRODUCTIONS

Over the years a tradition has built up whereby performances of each production (i.e. Infant and Junior) has been presented for parents. This opportunity will continue this year. This organisation enables parents to make arrangements for babies / toddlers so that they are cared for while they watch **one** performance. So that there is no misunderstanding and to give maximum notification to all parents **we will not be able to allow children under 5 into any of the performances and we would ask that no Infant aged children attend the Junior productions as** all infants will view this show separately. We do hope that you understand this policy and support us in providing the best possible conditions for parents to enjoy the show. Please ensure that you receive a copy of our **November Christmas Production letter.** This will be sent out in mid November with all the relevant details of the production on it. Please check bags at this time to ensure that you do not miss this opportunity. To aid this process we will be sending one letter per child rather than our normal custom of one per family.



### FRIENDS OF GREEN MEADOW MEETING (PTA)

The 'Friends' do a fantastic job both in terms of providing social events and in raising large sums of money for the school. This allows for many 'extras' to be provided free to all pupils e.g. theatre groups, music days, playground equipment and Christmas expenses for parties and gifts. Raising money does take effort and often this falls on the shoulders of the few. We do need extra parents to join the Friends committee so that our traditions can be maintained. Keep watching the FOGM boards in the playground. Please attend if you can help in this worthy cause. **ALL PARENTS WELCOME**

### FOGM AGM MEETING 15TH SEPTEMBER

The FOGM will be holding their AGM (Annual General Meeting) on Monday 15th September at 7.30pm in the annexe. All interested parties are welcome to attend or put themselves forward for election onto the main committee. If you should require any more information please speak to Linda Tranter on the Infant or Junior Playground. Thank you

**SCHOOL MEALS SERVICE INFORMATION**



A reminder for all parents

- Each Thursday we can provide an adult meal for any parent/family member for £3.05. Why not join your son/daughter for a school meal? All we ask is that you pre-book this meal on the previous Monday in the usual way i.e. envelope marked with the name of adult / sum enclosed and 'Adult School Meal' on Thursday (and dated). Please note that there is a limit on the number of adults that we can cater for on these occasions.
- Break time snacks are sold for the following prices  
Toast—15p Raisins—20p  
Milk—20 p  
Fruit Juice—25p
- Children in KS2 buy their snacks from the kitchen and children in KS1 buy their snacks on the infant playground.
- Junior School meal prices are at £2.00 per day (10.00 per week). Cheques are acceptable and any parents wishing to pay for periods of more than one week should speak to Mrs Johnson in the school office (mornings only). All cheques should be made payable to 'Citiserve'.



**PARENT / TEACHER DISCUSSIONS**

May I remind parents that at the start of the school day (post 8.50 a.m.) teachers' priorities are the children. No teacher will be able to spend time dealing with issues during this crucial time. If an appointment for after school is NEEDED then please ring the school office for a mutually convenient time. Miss Setchell, Miss Buffery (currently on a Monday and Tuesday) and Miss Arrowsmith are present on the Junior / Infant playgrounds in the morning and all teachers are available after school.



**PARENT VOLUNTEER READERS**

Parent volunteer readers will start reading with the children the week beginning Monday 6th October. If you would like to volunteer please see Mrs Mills. We can give you help and support with how our Parent Readers work alongside the teachers in the classrooms. We value our parent readers enormously and your support enables our children to progress even further with their reading. We meet regularly for a coffee and a chat would love your to join this fantastic initiative.



**END OF DAY PROCEDURES**

To help support the dismissal of the children at the end of the day please stand back from the doors/gates. On the Junior playground parents have always stood on the netball pitch, well behind the television screen. Please let your class teacher know if you have agreed with your child a place to wait on the school site so that school is aware of your plan and you acknowledge pick up of your child(ren). It would be really helpful if you could write to your class teacher informing them of any arranged 'Afterschool club days' so that school is aware of this organisation. Thank you.

**NATIONAL FRUIT SCHEME**

This is a reminder to all parents that each Infant aged pupil (Reception—Year 2) will receive one piece of fruit each day **free of charge**. The sequence for example may be apple, pear, satsuma, banana, apple, carrots from Monday to Friday. We do **encourage** parents not to send any tuck beyond this allocation. Do try to support this excellent initiative which will help promote a healthy diet for our pupils.



**MATHS CLUB BADGES**

I would like to remind parents that any one is eligible to try for the Maths Clubs Badges that we have in school. This is a voluntary activity whereby each child/parent may attempt 10 mental maths sums in ten minutes (10 club badge) building up in incremental parts to 209 problems in 12 minutes (209 club badge). We provide the successful pupils with a badge - all we ask is that they wear them on a daily basis. Please support us by checking that this is happening within this year. We would also encourage parents to have a go at joining these clubs by trying the test most appropriate to their confidence.



**HOME LEARNING**

Home Learning journals will come home this Friday with the home learning activities which are linked to year group topics inside the front cover. On the first page are guidelines to support the children in maintaining high expectations with their writing and presentation.



In response to the feedback we have had from parents and children we have changed home learning slightly. Children will still be asked to complete home learning every week, but this year, it will alternate weekly between being a topic based activity from their home learning journal and either an English or Maths based activity which will support children's work in school. Children will be asked to bring their learning journals into school on a Thursday and the teacher or teaching assistant will sign the home learning diary weekly.

At the end of each term children who have completed home learning each week will be awarded a certificate. Many thanks and enjoy your home learning. Please see your child's class teacher if you have any questions / comments.

Miss Arrowsmith  
Deputy Headteacher

**Red Group**  
"I enjoyed trying to catch the fish and pond skaters with a net" Ewan

**Yellow Group**  
"I have enjoyed making new friends." Samuel

**Blue Group**  
"I enjoyed the climbing frame because I slid down the slide and played the Gruffalo game with my friends." Isabella

**Green Group**  
"My favourite thing is playing in the kitchen in the role play." Ayana

**STAFFING STRUCTURE**

Our school is organised into years and phases. Please follow the process outlined below if you need advice  
1) In all instances initial concerns should be addressed to the class teacher either by letter, phone or a meeting.  
2) If further support is needed then parents should contact the Year Group Leader by one of the above methods.

**Year Group Leaders:**

- Reception Unit—Mrs Desogus
- Year One—Mrs Jones
- Year Two—Mrs Mills
- Year Three—Mrs McNickle-Edwards
- Year Four—Miss White
- Year Five—Mrs Boulton
- Year Six—Miss Wall

3) Mrs Desogus, Mrs Mills, Mrs McNickle-Edwards and Mrs Boulton take a lead on Teaching and Learning in school so they can be contacted if necessary.

4) Any further concerns remaining should then be addressed with either of the Deputy Heads and then the Head Teacher.

- SEND Lead / Senior Leader—Mrs Cross
- Deputy Head—Miss Arrowsmith
- Deputy Head—Miss Buffery (currently working Monday & Tuesday)
- Head Teacher—Miss Setchell

**CAR PARKING**

Despite our pleas to parents to drive and park responsibly, we still have incidents involving cars and children. Cars should be parked appropriately: not double parked, nor on pavements. Please leave enough time to get to school to park safely and on time. We do not want any Green Meadow pupils to be unnecessarily hurt; your actions can prevent this from happening. Please consider these issues when deciding when and how you will get to school. The Police Community Officers patrol the roads around the school and have a zero tolerance policy to illegal parking and dangerous driving. Please phone 101 to report an incident to the police with a note of the vehicles registration number.



**'WATER IS COOL INITIATIVE'**

Just a reminder that for many years now we have supplied each pupil with water at the beginning of each school day. Children who finish the bottle are allowed, indeed encouraged, to refill their own bottles during the day. Research has proven that drinking water helps pupils' concentration and reduces sluggishness, especially in warm classrooms. We are happy to be able to inform you that we have continued to provide this facility for our pupils during the forthcoming academic year. Please encourage your child to get into the good habit of drinking at least one litre of water throughout their day.

