



GREEN MEADOW PRIMARY SCHOOL

PARENT / VISITOR CODE OF CONDUCT

An Academy,
achieving more,
learning together.



Reviewed by Governors: 10th July 2017
To be reviewed by Governors: July 2018

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Our vision is to work as a school, in partnership with the whole community, to celebrate successes and embrace next steps. We promote independence and work effectively in teams to support and challenge each other. Everyone is responsible for learning without limits.

1. Introduction

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the expected behaviour and conduct. This is so that we can continue to flourish, progress and achieve in an atmosphere of mutual respect and understanding. Our parents recognise that educating children is a process that involves partnership between parents, class teachers and the school community.

Green Meadow Primary School is an effective school that has built up a solid and impressive culture of respect and positive values over many years. Staff take great care to provide excellent provision for each pupil, based on their needs; and the pupils overwhelmingly treat each other with kindness and courtesy. They are a full credit to their parents/carers. It sits alongside the guidance set out in our Home School Agreement.

The purpose of this document is to ensure that **everyone** who comes on to the school site follows the example set by the pupils and conducts themselves in an appropriate way.

2. What is expected of people who come on to our school site?

We expect everyone that comes on to the school site to:

- follow the School's safeguarding procedures, ensure that pupils are protected from harm and **immediately** report anything that they believe is putting children at risk that is witnessed within the school;
- understand that both teachers and parents need to work together for the benefit of their children;
- observe school rules, protocol and follow the direction given by school staff at all times;
- respect the caring ethos of our school
- treat the school environment and property with respect;
- demonstrate that **all** members of the school community should be treated with respect and therefore set a good example in their own speech and behaviour;
- take responsibility for their own child's behaviour especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour;
- approach the school to help resolve any issues of concern.

- Seek to clarify a child's version of events with the school's view in order to bring about a solution to any concern.

3. What happens when there is unacceptable behaviour and conduct?

Please note that inappropriate, disruptive or threatening behaviour towards the school that takes place off the school site might also be considered unacceptable. This includes inappropriate messaging in all forms as well as defamatory, abusive and or insulting comments made about the school, its pupils, parents and staff on social media. These may be reported to the appropriate bodies, including legal teams and the police. The school takes all forms of cyber bullying seriously and any incidents are dealt with and recorded as a serious incident.

Please be aware of the **appropriate way to express your concerns** (see the School's Complaints Policy on the website) and understand that social media is never a helpful vehicle.

If you want to make **a formal complaint** it needs to be in writing. You should complete and submit a formal complaints form (**Appendix A of the School Complaints Policy**).

School premises are private property and people who come on the site will generally have the permission of the school to do so.

In circumstances where the School believes that an individual's conduct has fallen short of the expectations referred to above and is unacceptable, agreed procedures are followed which may result in the individual(s) being barred from the premises.

In **all** cases the facts will be established before responding to the unacceptable conduct.

In **most** cases the School will seek the advice of the School and Governor Support before responding to the unacceptable conduct.

In **most** cases the School will attempt to remedy the situation by initiating a meeting/dialogue with the individual concerned to raise its concerns and gain reassurance that the conduct will not be repeated.

In **some** cases the School, will write to the individual concerned to make it clear that their conduct is unacceptable and warn them that further action will be taken if it is repeated, which may result in the individual being barred from the school premises. The individual concerned is entitled to make representations to the School's Governing Board about the letter and the warning given.

In **some** (extreme) cases the School, will write to the individual concerned informing them that as a result of their unacceptable conduct they have been barred from the school premises for a temporary period that is specified in the letter and is subject to review. This means that individual has no lawful authority to be on the school premises during the period in question and will be removed if they attempt to do so. Section 547 of the Education Act 1996 makes it a criminal offence for a person who is on school premises without lawful authority to cause or permit a nuisance or disturbance. In such circumstances it is likely that the barring will be with immediate effect however the individual concerned will be given the opportunity to respond before it is confirmed. The individual concerned is also entitled to make representations to the School's Governing Board over the decision to bar them and the reasons given.

Unacceptable behaviour includes;

- disruptive behaviour which interferes or threatens to interfere with the operation of the school;
- any proven aggressive or threatening behaviour or that which leads to actual bodily harm;
- damaging or destroying school property;
- abusive or threatening e-mails, texts, phone messages or other verbal and written communication;
- the use of proven physical aggression towards adults or children;
- an approach to someone else's child in order to discuss the actions of that child towards their own child or to chastise them for those actions;
- any behaviour that discriminates on the basis of age, race, sex, gender reassignment, disability, religion or belief, sexual orientation, marriage or civil partnership, pregnancy and maternity;
- smoking/vaping, the consumption of alcohol or drugs whilst on the school site;
- bringing animals on to the school site, other than guide dogs.

The school expects full support in this matter.

Green Meadow Mission Statement

At Green Meadow, we provide a nurturing learning environment that develops children's self-confidence and empowers them to reach their personal and educational potential.

We recognise that learning starts at home and we will value the experience and knowledge children bring when they start school.

In achieving our aims, our experienced and dedicated staff will seek to offer the best provision in the most interesting and challenging ways:

- *To help our children make healthy choices for themselves.*
- *For our children to learn in a safe, caring and exciting place.*
- *To help our children enjoy school and learn to their full potential.*
- *To help our children develop positive relationships and show good behaviour.*
- *To help our children learn basic skills which will support them in their future lives.*